

Church of St John the Evangelist  
6 Burford Road  
Carterton  
OX18 3AA  
[www.stjohnschurchcarterton.org.uk](http://www.stjohnschurchcarterton.org.uk)  
[office@stjohnschurchcarterton.org.uk](mailto:office@stjohnschurchcarterton.org.uk)



## **Hiring Fees Schedule**

The hall is available for hire subject to other events taking place in the building, and the availability of church representatives. Church events take priority over all other bookings.

### Hourly Rates:

Hall including use of Tea Room	£25.00 per hour
Catering Kitchen (*)	£10.00 per hour
Charlie Luke Room	£10.00 per hour
Plus Damage Deposit	£20.00 (refundable)

When booking, please include sufficient time for setting up and clearing away

(\*) The Catering Kitchen is only available for hire to people who are competent in the use of catering equipment and are conversant with statutory hygiene regulations.

25% reduction for private bookings by Church members

Should you wish to hire our bouncy castle and play equipment for your event, please ask for our Pre-School Party Package option. Details will be sent to you on request but dates for this type of event are only available on a limited schedule.

### Methods of payment:

- Cheque payable to "St John the Evangelist Church Carterton PCC"
- By bank transfer (account details provided at time of booking)
- or in cash
- The refundable damage deposit should be paid by cheque or cash