

Church of St John the Evangelist  
6 Burford Road  
Carterton  
OX18 3AA  
[www.stjohnschurchcarterton.org.uk](http://www.stjohnschurchcarterton.org.uk)  
[office@stjohnschurchcarterton.org.uk](mailto:office@stjohnschurchcarterton.org.uk)



## **Hiring Fees Schedule**

The hall is available for hire subject to other events taking place in the building, and the availability of church representatives. Church events take priority over all other bookings.

### Hourly Rates:

Hall including use of Tea Room	£20.00 per hour
Catering Kitchen (*)	£10.00 per hour
Charlie Luke Room	£10.00 per hour
Plus Damage Deposit	£20.00 (refundable)

When booking, please include sufficient time for setting up and clearing away

(\*) The Catering Kitchen is only available for hire to people who are competent in the use of catering equipment and are conversant with statutory hygiene regulations

25% reduction for private bookings by Church members

At the current time, none of the Church's children's play equipment is available for use at private party hire events. A hirer will be permitted to order in their own bouncy castle for an event, at their own cost. This item may be delivered immediately prior to their event, and must be collected by the hire company immediately on the day at the close of their event.

### Methods of payment:

- Cheque payable to "St John the Evangelist Church Carterton PCC"
- By bank transfer (account details provided at time of booking)
- or in cash
- The refundable damage deposit should be paid by cheque or cash