

Church of St John the Evangelist
6 Burford Road
Carterton
OX18 3AA
www.stjohnschurchcarterton.org.uk
office@stjohnschurchcarterton.org.uk



Hiring Fees Schedule

The hall is available for hire subject to other events taking place in the building, and the availability of church representatives. Church events take priority over all other bookings.

Hourly Rates:

Hall including use of Tea Room	£14.00 per hour
Catering Kitchen (*)	£10.00 per hour
Charlie Luke Room	£10.00 per hour
Plus Damage Deposit	£20.00 (refundable)

When booking, please include sufficient time for setting up and clearing away

(*) The Catering Kitchen is only available for hire to people who are competent in the use of catering equipment and are conversant with statutory hygiene regulations

25% reduction for private bookings by Church members

DIY Party Equipment:

Two large pieces of play equipment + one table top activity can be hired for £10

Extra pieces of equipment can be hired at £5 per large piece, and £2.50 per table top activity

Children's Party Package Bookings:

The following options are available(*), all for a duration of two hours. A £20 refundable damage deposit is added to each booking.

Pre-School Party:	£75.00 (hall booking plus party package option 1)
Bouncy Castle Party:	£75.00 (hall booking plus party package option 2)
Combination Party:	£85.00 (hall booking plus party package option 3)

(*) See the separate document "Pre-School Party Package Equipment" for full details of the various options available. These events are only available on certain dates. Contact Liz Wood via office@stjohnschurchcarterton.org.uk to find out further details.

Methods of payment:

- Cheque payable to "St John the Evangelist Church Carterton PCC"
- By bank transfer (account details provided at time of booking)
- or in cash
- The refundable damage deposit should be paid by cheque or cash